

# Beech Lodge

## Job Description Primary Focused KS3 Class Teacher

**Reporting to:** Headteacher  
**Hours:** Full time  
**Salary:** Commensurate with experience

### ABOUT US

Founded in 2013 Beech Lodge School is a very small, thriving independent, special school in Berkshire for pupils aged 7-18, who may have been failed by mainstream education and have needs that are difficult to meet in a conventional school setting.

### THE ROLE

You will be an important member of the teaching staff and under the guidance of the Head will be instrumental in the day to day smooth running of the school.

We are seeking a dynamic, aspirational and compassionate individual to fulfil the role of Class Teacher for the day to day delivery of a curriculum focused on maximising the potential of individuals who are diagnosed with SpLD. You will be responsible for the teaching and learning of a SpLD specific curriculum to a small cohort of students as well as having pastoral responsibilities for your "form" class. You will have an outstanding empathy with learners who have experienced frustration and difficulty in "mainstream" settings and support and continue to develop Beech Lodges' nurturing and therapeutic approach to teaching and learning.

You will be an outstanding teacher with a proven track record and experience of working with children with SpLD. Above all, you will want the very best for all pupils and be prepared to put their needs first. You recognise the importance of educating the whole child and making their educational journey stimulating, successful and challenging.

Since its opening in 2013, the success of Beech Lodge School has led to its rapid growth. You will play an important role in its ongoing development. This is a unique and exciting opportunity to work in a rewarding environment with inspirational colleagues, supportive management and regular opportunities for professional development.

## **JOB DESCRIPTION**

- Responsibility of class teacher responsible for teaching and pastoral care of a small cohort of KS3 students
- Preparing, differentiating and delivering innovative and engaging lessons to students
- Writing monitoring and maintaining individual education plans for all students liaising with support staff as required.
- Assist in the implementation and demonstration of best practice in teaching learners with SpLD
- Marking work, giving appropriate feedback and maintaining records of pupils' progress and development;
- Mesearching new topic areas, maintaining up-to-date subject knowledge, and devising and writing new curriculum materials;
- Selecting and using a range of different learning resources and equipment, including podcasts and interactive whiteboards;
- Managing pupil behaviour in the classroom and on school premises, and applying appropriate and effective measures in cases of misbehaviour;
- Undertaking pastoral duties, such as taking on the role of form tutor, and supporting pupils on an individual basis through academic or personal difficulties;
- Communicating with parents and carers over pupils' progress and participating in departmental meetings, parents' evenings and whole school training events;
- Liaising with other professionals, such as careers advisers, educational psychologists and therapists;
- Supervising and supporting the work of teaching assistants, trainee
- Participating in and organising extracurricular activities, such as outings, social activities and sporting events;
- Undergoing regular observations and participating in regular in-service training (INSET) as part of continuing professional development (CPD).

## **PERSON SPECIFICATION**

### **Qualifications:**

- Graduate
- Qualified Teacher Status
- SEN qualification (desirable)

### **Previous Experience**

- Successful teaching experience
- Experience of teaching students with SEN/SpLD
- Experience of supporting students with SEN/SpLD
- Experience of delivering literacy/numeracy

## **Professional Competence**

- Knowledge of National Curriculum – particularly English/Maths
- Ability to use IT (Word, Outlook, Excel etc)
- Ability to motivate students at all levels
- Ability to liaise with parents, teachers and outside agencies confidently
- Knowledge of a range of SEN needs and strategies to support learners with SpLD
- Ability to differentiate resources for students with SpLD
- Confidence to advise teachers on teaching students with SpLD

## **Personal qualities**

- Ability to work well in a team
- Excellent interpersonal skills
- Sense of humour
- Good administrator
- Love of working with children and in a school environment
- A commitment to the developmental and nurture-based approach to teaching

## **Further Information**

Up to date information including policies and procedures may be found on our website,  
**[www.beechlodgeschool.co.uk](http://www.beechlodgeschool.co.uk)**

Should you wish to discuss any of the detail contained within this document or to arrange a visit to the school please contact Sarah Radford, Administration and Development Manager on 01628 879384