



Beech Lodge

SCHOOL

Caretaking Couple (Live In)

JOB DESCRIPTION

Location: Beech Lodge School, Maidenhead

Hours: 40 hours per week Full time 52 weeks per year including holiday entitlement

Term time: out of school hours

School holidays: 8am to 4.30pm

Contract type: Permanent

Salary: Dependent on experience

Start date: September 2019

We are looking to appoint an enthusiastic, efficient and friendly live-in couple to share caretaking roles to maintain the buildings, grounds, cleaning and security. You will be an important part of the school and have regular contact with school staff and pupils. This is a permanent full-time role. Relevant experience is desirable.

About Beech Lodge School

Founded in 2013, Beech Lodge is a very small independent special school for children who are unable to reach their potential in a mainstream setting. The school has undergone rapid expansion and has recently moved into purpose-built premises in 10 acres of land at Stubbings, Maidenhead. The final phase of building will be completed in September 2019.

The Role

This is a busy and varied role where you will be responsible for the general maintenance works to buildings (including repairs and 'odd-jobs'), maintenance of the grounds, gardening, keyholding, security, cleaning, as well as Health and Safety review, repair and logging.

There will be some driving including deliveries and driving the mini-bus so a clean driving licence is essential

The successful candidates will be flexible and willing to undertake work requests with a can-do approach and positive attitude. You will have the ability to take on physical aspects of the role, with a sound understanding of health and safety requirements.

Accommodation is rent-free in a lovely self-contained one-bedroom cottage in the school grounds.

Confidentiality, efficiency and good communication skills are all qualities required for this role.

As part of our recruitment process the successful candidates will be required to undergo an enhanced DBS check, in line with the school's commitment to safeguarding and promoting the welfare of children and young people.

You must have the right to live and work in the UK. A good level of English is required

Please submit your CVs along with a cover letter and any other certificates or documentation you may have to support your application.

For more information and to download an application form visit our website
www.beechlodgeschool.co.uk/vacancies or call Sarah Johnstone on 01628 879384

Interviews on receipt of suitably short-listed candidates.

Deadline for applications: Friday 28th June 2019

Please send your completed application form and CV to Sarah Johnstone, Finance and Facilities Manager, Beech Lodge School, Stubbings Lane, Maidenhead, Berkshire SL6 6QL

Beech Lodge is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment.